D.A.R.T. FUND

Annual Financial Statements and Auditors' Report June 30, 2007

Michigan Department of Treasury 496 (02/06) **Auditing Procedures Report**Issued under P.A. 2 of 1968, as amended and P.A. 71 of 1919, as amended

Loca	ıl Unit	of Gov	ernment Type	<u> </u>		Local Ur	nit Name			County
☐ County ☑ City ☐ Twp ☐ Village ☐] Village ☐ 0	Other	CITY OF ALMA				GRATIOT
	al Year		ı <u>y ∟ıwp ∟</u>	Opinion Dat		Date Audit Report			ted to State	GIATIOT
		6.30.0)7		1.30.07				12.20.07	
We aff	irm tha	t:								
We are	e certifi	ed publ	ic accountants	licensed to prac	tice in Mic	higan.				
			following mate and recommen		ises have l	been discl	osed in the financial st	atements	, including the note	s, or in the Management Letter
	YES	9	Check each a	applicable box	below. (S	See instruc	tions for further detail.)		
1.	×	ū		omponent units/ y notes to the fi				d in the fi	nancial statements	and/or disclosed in the
2.				accumulated de nit has not excee				ed fund ba	alances/unrestricted	net assets (P.A. 275 of 1980)
3.	\boxtimes		The local unit	is in compliance	e with the l	Uniform Cl	hart of Accounts issue	d by the [Department of Treas	ury.
4.	\boxtimes		The local unit	has adopted a	budget for	all require	d funds.			
5.	\boxtimes		A public heari	ng on the budge	et was held	d in accord	lance with State statute	е.		
6.	\boxtimes			has not violated ssued by the Lo				d under t	he Emergency Mun	icipal Loan Act, or other
7.	\boxtimes		The local unit	has not been d	elinquent i	n distributi	ng tax revenues that w	ere colle	cted for another taxi	ng unit.
8.	\boxtimes		The local unit	only holds depo	osits/invest	tments tha	t comply with statutory	requiren	nents.	
9.	⊠						nditures that came to o Appendix H of Bulletin		on as defined in the	Bulletin for Audits of Local
10.	⊠		There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has not been communicated, please submit a separate report under separate cover.							
1 1.	\boxtimes		The local unit	is free of repea	ted comme	ents from p	orevious years.			
12.	\boxtimes		The audit opin	nion is UNQUAL	JFIED.					
13.	\boxtimes			has complied winciples (GAAP)		34 or GAS	SB 34 as modified by N	1CGAA S	tatement #7 and oth	ner generally accepted
14.	\boxtimes		The board or	council approve	s all invoic	es prior to	payment as required	by charte	r or statute.	
15.	\boxtimes		To our knowle	edge, bank reco	nciliations	that were	reviewed were perform	ed timely	/ .	
any o	other au mission	udit rep	ort, nor do the	y obtain a stan	d-alone au	ıdit, pleas	e enclose the name(s	oundaries), addres	s of the audited enti s(es), and a descrip	ty and is not included in this or otion(s) of the authority and/or
I, the	unders	signed,	certify that this	statement is co	mplete and	l accurate	in all respects.			
We h	ave en	closed	the following:		Enclosed	d Not	Required (enter a brief	fjustificat	ion)	
Finar	icial Sta	atemen	ts		⊠					
The letter of Comments and Recommendations										
Othe	r (Desc	ribe)								-
YEO	& YEO	PC CF	countant (Firm N PAS	lame)		, , , , , , , , , , , , , , , , , , ,		Telepho 989-463	one Number 3-6108	
1	t Addre N. ALC)			Ci		State Mi		Zip 48801
Auth	7810 N. ALGER RD Authorizing CPA Signature ALMA MI 48801 Authorizing CPA Signature THOMAS E. COULTER License Number 1612544									

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7810 N. Alger Rd. Alma, MI 48801 Phone (989) 463-6108 Fax (989) 463-8560

Independent Auditors' Report

Honorable Mayor and Members of the City Commission City of Alma Alma, Michigan

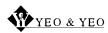
We have audited the accompanying financial statements of the D.A.R.T. Proprietary Fund of the City of Alma as of and for the year ended June 30, 2007, which collectively comprise the D.A.R.T. Fund's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Alma's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

As discussed in Note 1, the financial statements present only the D.A.R.T. Proprietary Fund and do not present fairly the financial position of the City of Alma as of June 30, 2007 and the respective changes in financial position and cash flows, where applicable, thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the D.A.R.T. Fund of Alma as of June 30, 2007 and the respective changes in financial position and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 30, 2007 on our consideration of the D.A.R.T. Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Governmental Auditing Standards* and should be considered in assessing the results of our audit.



Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the D.A.R.T. Fund's basic financial statements. The accompanying supplementary schedules listed in the table of contents are presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information, except for those schedules marked unaudited, on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

November 30, 2007

Yeo & Yeo, P.C.

Alma, Michigan

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Dial-A-Ride Fund

Statement of Net Assets

	Dial-A-Ride
Assets	
Current assets	
Cash and cash equivalents	\$ 242.793
Investments	742,853
Receivables	
Taxes	852
Customers	404
Accrued interest and other	20,158 4,818
Due from other units of government	4,010
Total current assets	1,011.878
Noncurrent assets	642.200
Capital assets, net	613,306
Total assets	1,625,184
Liabilities	
Current liabilities	3,307
Accounts payable	5,307 6,451
Accrued and other liabilities	2,003
Due to other funds Due to other units of government	42,711
Current portion of noncurrent liabilities	15,342
	<u></u>
Total current liabilities	<u>69,814</u>
Noncurrent liabilities	40.000
Compensated absences payable	10,989
Total liabilities	80,803
Net Assets	242.222
Invested in capital assets, net of related debt	613.306
Unrestricted	<u>93</u> 1,075
Total net assets	<u>\$ 1,544,381</u>

Dial-A-Ride Fund

Statement of revenues, expenses and change in net assets

	<u>Dial-A-Ride</u>
Operating revenue Customer fees	\$ 69,044
Operating expenses	580,232
Operating expenses	
Operating loss	(511,188)
Nonoperating revenue Property taxes Federal grants State grants Interest income Other revenue	140,409 63,428 313,249 54,416
Total nonoperating revenues	<u>573,540</u>
Change in net assets	62,352
Net assets - beginning of year	1,482.029
Net assets - end of year	<u>\$ 1,544,381</u>

City of Alma Dial-A-Ride Fund Statement of Cash Flows Year Ended June 30, 2007

	Dial-A-Ride
Cash flows from operating activities Receipts from customers Payments to suppliers Payments to employees Payments for interfund services used Other payments	\$ 68,640 (86,813) (377,621) (19,812) (19,168)
Net cash used by operating activities	(434.774)
Cash flows from noncapital financing activities Service charges from outside customers Property taxes Federal grant State grant	2,038 140,767 80,092 230,075
Net cash provided by noncapital financing activities	452,972
Cash flows from capital and related financing activities Capital contributions Purchases/construction of capital assets	119,260 (121,923)
Net cash used by capital and related financing activities	(2,663)
Cash flows from investing activities Purchases of investments Interest received	50,129 49,342
Net cash provided by investing activities	99,471
Net increase in cash and cash equivalents	115,006
Cash and cash equivalents - beginning of year	127,787
Cash and cash equivalents - end of year	<u>\$ 242,793</u>

City of Alma Dial-A-Ride Fund Statement of Cash Flows Year Ended June 30, 2007

Reconciliation of operating income (loss) to net cash provided (used) by operating activities	
Operating loss	\$ (511,188)
Adjustments to reconcile operating income to net cash	
from operating activities	
Depreciation and amortization expense	85,570
Changes in assets and liabilities	
Receivables (net)	(404)
Prepaid items	6,527
Accounts payable	(15,279)
Net cash used by operating activities	<u>\$ (434.774)</u>

City of Alma

D.A.R.T. Fund Notes to Financial Statements June 30, 2007

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Alma D.A.R.T. Fund (the "Fund") was organized under the Home Rule Act. Public Act 279 of 1965. It has the capability and the authority to provide public transportation to the general public in the City of Alma. This fund represents only a portion of the financial activity of the City of Alma (the "City") and thus the financial statements are not intended to present fairly the financial position, changes in financial position and cash flows of the City of Alma in conformity with generally accepted accounting principles.

Reporting entity

The accompanying financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board (GASB) for the various governmental organizations to be included in the reporting entity. The City of Alma is the primary government which has the oversight responsibility and control over all activities related to the D.A.R.T. Fund. The Fund receives funding from local, state and federal government sources and must comply with the requirements of these funding source entities. However, the Fund is included in the City of Alma's "reporting entity" as defined by GASB since the City has oversight responsibilities over the Fund. The Fund is included in the City of Alma financial statements as an Enterprise Fund.

The accounting policies of the City of Alma's D.A.R.T. Fund conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the significant policies.

Measurement focus, basis of accounting, and financial statement presentation

The D.A.R.T. Fund financial statements are reported using the *economic resources measurement focus* and the *accrual basis* of *accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in the D.A.R.T. Fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the D.A.R.T. Fund are charges to customers for services. Operating expenses for the D.A.R.T. Fund include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.



D.A.R.T. Fund Notes to Financial Statements June 30, 2007

Assets, liabilities, and net assets or equity

Deposits – Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Certificate of deposits are stated at cost which approximates fair value.

Capital assets – Capital assets, which include property, plant and equipment, are reported in the statement of net assets. Capital assets are defined by the government as assets with an initial individual cost of more than \$1,500 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost, if purchased or constructed.

The reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or extend its useful life beyond the original estimate. In the case of donations the government values these capital assets at the estimated fair value of the item at the date of its donation.

Property, plant and equipment are depreciated using the straight-line method over the following useful lives:

Building improvements	10 to 40 years
Vehicles	3 to 10 years
Machinery and equipment	5 to 20 years
Office equipment	5 to 20 years

Compensated absences – It is the City's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. The city allows employees to accumulate unused sick leave to a maximum 720 hours. Sick leave is paid only upon illness while in the employment of the City. There is no liability for unpaid accumulated sick leave since the government does not have a policy to pay any amounts when

employees separate from service with the government.

All vacation pay is accrued when incurred in the Fund financial statements. Earned vacation time is required to be used within two years of accrual with a maximum of 120 hours of carryover. Earned vacation time is paid upon termination. The liability for accrued vacation leave has been recorded as current and noncurrent liabilities.

Comparative data

Comparative data is not included in the D.A.R.T. Fund's financial statements

NOTE 2 - DEPOSITS

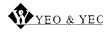
The D.A.R.T. Fund operates a common checking account with the City of Alma. Surplus funds are invested throughout the year. The City of Alma allocates interest earnings to the participating funds in relation to the average cash balance of each fund.

The breakdown between deposits is as follows:

Bank deposits (checking and		
savings accounts, money markets and certificates of deposit)	\$	242,533
Petty cash and cash on hand	Ψ	242,330
relly cash and cash off hand		242,793
	Ψ	242,730

Interest rate risk — The government does not have a formal investment policy to manage its exposure to fair value losses from changes in interest rates

Credit risk - State statutes and the government's investment policy



D.A.R.T. Fund Notes to Financial Statements June 30, 2007

authorize the government to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations which have an office in Michigan. The local unit is allowed to invest in bonds, securities and other obligations of the United States, or any agency or instrumentality of the United States. United States government or federal agency obligations; repurchase agreements; bankers acceptance of United States Banks; commercial paper rated within the two highest classifications which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or any of its political subdivisions, which are rated as investment grade; and mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

Concentration of credit risk – The government has no policy that would limit the amount that may be issued in any one issuer.

Custodial credit risk - deposits - In the case of deposits, this is the risk that in the event of bank failure, the government's deposits may not be returned to it. The government does not have a policy for custodial credit risk. As of year end, the amount that was exposed to custodial credit risk because it was uninsured and uncollateralized is undeterminable as a result of pooling deposits with the City.

City of Alma D.A.R.T. Fund

D.A.R.T. Fund Notes to Financial Statements June 30, 2007

NOTE 3 - CAPITAL ASSETS

Capital assets activity of the D.A.R.T. Fund for the current year was as follows:

	Beginning Balance Increases				Decr	eases	Ending Balance		
General Fixed Assets Capital assets not being depreciated Construction in progress	\$	176,079	\$ 14	1,709	<u>\$</u>		\$	190,788	
Capital assets being depreciated Buildings, additions and improvements Machinery and equipment Vehicles		89,327 72,141 523,959	107	- - 7,214		- - -		89,327 72,141 631,173	
Total capital assets being depreciated		685,427	107	<u>,214</u>		-		792,641	
Less accumulated depreciation for Buildings, additions and improvements Machinery and equipment Vehicles		11,529 40,376 23 <u>2,648</u>	5	1,955 5,952 1,663		- - -		16,484 46,328 307,311	
Total accumulated depreciation		284,553	85	5,570				370,123	
Net capital assets being depreciated		400,874	2^	1 <u>,644</u>				422,518	
General capital assets, net	\$	576,953	\$ 36	8,35 <u>3</u>	\$		\$	613,306	

D.A.R.T. Fund Notes to Financial Statements June 30, 2007

NOTE 4 - LEASES

Operating Leases

The Fund leases a building under an agreement with the City under a noncancelable operating lease. Total costs for such leases were \$2,100 for the year ending June 30, 2007.

NOTE 5 - RISK MANAGEMENT

The government is exposed to various risks of loss related to property loss, torts, errors and omissions and employee injuries (workers' compensation), as well as medical benefits provided to employees. The Fund participates through the City of Alma in the Michigan Municipal Risk Management Authority (MMRMA), a public entity risk pool for cities, counties, authorities, colleges and other local units of government.

NOTE 6 - EMPLOYEE RETIREMENT AND BENEFIT SYSTEMS

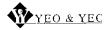
Defined benefit pension plan

Plan description – The D.A.R.T. Fund participates in the Michigan Municipal Employees' Retirement System (MERS), an agent multiple-employer defined benefit pension plan that covers all employees of the government. The system provides retirement, disability and death benefits to plan members and their beneficiaries. MERS issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained by writing to MERS at 447 N. Canal Rd., Lansing, Michigan 48917.

Additional information related to the pension plan can be obtained from the City of Alma's Comprehensive Annual Financial Report. which may be obtained from the Finance Department of the City of Alma.

NOTE 7 - OTHER POSTEMPLOYMENT BENEFITS

In addition to the pension benefits described in Note 6, D.A.R.T. Fund employees are eligible to receive benefits under the City of Alma's post employment health care plan for eligible retirees and their dependents. Participating retirees are required to pay a set premium for their portion of the costs. The costs for participation in this program were immaterial for the year ended June 30, 2007.



Dial-A-Ride Fund

Schedule of Operating Revenues

	July 1, 2006 to Oct. 1, 2006 to Sept. 30, 2006 June 30, 2007 <u>Total</u>
Operating revenues Customer fares and ticket sales Advertising	\$ 17,135 \$ 50,009 \$ 67,144 329 1,571 1,900
Total operating revenues	\$ 17,464 \$ 51,580 \$ 69,044

City of Alma Dial-A-Ride Fund Schedule of Operating Expenses Year Ended June 30, 2007

	<u>Operations</u>	<u>Maintenance</u>	General <u>Administrative</u>	Total <u>System</u>
Operating Expenses				
Labor				
Operator's wages and salaries	\$ 181,611		\$ -	\$ 181,611
Other wages and salaries	-	20,375	58,107	78,482
Dispatcher	51,342	-	-	51,342
Fringe benefits	53,280	5,447	15,149	73.876
Services	1,130	2,278	19,461	22.869
Materials and supplies consumed				
Fuel and lubricants	30,026	-	-	30,026
Tires and tubes	4,014	-	-	4.014
Other materials and supplies	5.400	15,487	12,387	33,274
Utilities	7.837	-	138	7.975
Casualty and liability costs				
Premiums for public liability				
and property damage insurance	8,184	-	909	9.093
Leases and rentals	2,100	-	-	2.100
Depreciation	85,570			85.570
Total operating expenses	<u>\$ 430,494</u>	\$ 43,587	<u>\$ 106,151</u>	\$ 580.232

City of Alma Dial-A-Ride Fund

Schedule of Nonoperating Revenues - Local

	July 1, 2006 to Oct. 1, 2006 to Sept. 30, 2006 June 30, 2007					<u>Total</u>
Local nonoperating revenues Tax levy Interest income Other income	\$	128,201 7,614 -	\$	12,208 46,802 2,038	\$	140,409 54,416 2,038
Total nonoperating revenue - local	\$	135,815	\$	61.048	\$	196,863

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Dial-A-Ride Fund

Schedule of Nonoperating Revenues - State and Federal Grants

State and federal grants State of Michigan Formula operating assistance Capital grant - Section 5311	\$ 193,989 119,260
Total state grants	313,249
Federal grants U.S. DOT operating grant - Section 5311	63,428
Total nonoperating revenues - state and federal grants	\$ 376,677

City of Alma Dial-A-Ride Fund

Lease and rentals Depreciation

Total eligible expenses

Schedule of Expenses by Contract and General Operations Year Ended June 30, 2007

	F	RTAP	Operations	
Labor	\$	-	\$ 3	11,435
Fringe benefits		-	-	73,876
Services		-	7	22,869
Materials and supplies		855	(66,459
Utilities		-		7,975
Casualty and liability costs		-		9,093
Lease and rentals		-		2,100
Description		_		85,570

Total	855	579,377
Less: ineligible expenses	-	78,129

855 \$

501,248

City of Alma Dial-A-Ride Fund

Schedule of Net Eligible Cost Computations of General Operations

	<u>Federal Section 5311</u> July 1, 2006 to Oct. 1, 2006 to Sept. 30, 2006 June 30, 2007		<u>State Opera</u> July 1, 2006 to <u>Sept. 30, 2006</u>	ing Assistance Oct. 1, 2006 to June 30, 2007	
Expenses			00.740	0.40.000	
Labor	\$ 68,743	·	\$ 68,743		
Fringe benefits	17.124	56,752	17,124		
Services	5.216	17,653	5,216 15,947		
Materials and supplies	15,947	51,367 6,114	13,947		
Utilities	1.861 7.663	1,430	7,663		
Casualty and liability costs	7.663 525	1,430	7,003 52 5		
Lease and rentals Depreciation	20,908	64,662	20,908		
Total expenses	137,987	442,245	137,987	442,245	
Less ineligible expenses					
Depreciation	18,629	58,330	18,629	58,330	
RTAP grant expenses	407	763	407		
Total ineligible expenses	19,036	59,093	19.036	59,093	
Net expenses	118,951	383,152	118,951	383,152	
Eligible under Federal Section 5311	\$ 118,951	\$ 383,152			
Eligible under State Operating grants			<u>S 118,951</u>	\$ 383.152	
Maximum Section 5311 reimbursement FY 06 (17.0%)	\$ 20,222				
FY 07 (16.0%)		<u>\$ 61,304</u>			
Maximum state operating assistance					
FY 06 (38.89%)			<u>\$46,255</u>		
FY 07 (32.82%)				<u>\$ 125,764</u>	



City of Alma Dial-A-Ride Fund Schedule of Mileage Data (Unaudited) Year Ended June 30, 2007

Demand - Response First quarter Second quarter Third quarter Fourth quarter	18,110 22.660 23,445
Total mileage	83,740



City of Alma
Dial-A-Ride Fund
Schedule of Ineligible Expenses

Year Ended June 30, 2007

<u>Progra</u>	<u>am</u>	<u>Finding</u>	Federal Section 5311 and per OMB <u>Circular A-87</u>		State Operating Assistance per Revenue and Expense Manual	
Urban Mass Transporation Administration						
Operating Grants:		Depreciation: depreciation accured on contributed capital must be deducted as an ineligible expense.	5	76,959	\$	76.959
		Reimbursement: conference expense that was reimbursed by the Dept. of Transportation has been deducted as ineligible.		1,170		1,170
			6	78.129	S	78.129